

## POLICY

# Instrumental Students Facing Financial Difficulty

**Responsibility of:** Senior Staff, NT Music School  
**Effective date:** October, 2015  
**Next review date:** 2016

### 1. POLICY

This policy outlines the terms of participation for students facing financial difficulty who intend to, or are currently accessing NTMS instrumental programs

- 1.1 On the client principal's recommendation we will waive the annual instrumental registration fees to the student (though they must still register for the program through the normal processes).
- 1.2 Students require an instrument to participate in the program. In many cases students hire instruments through our third party arrangement with Music Corp, an arrangement that allows us to offer instrumental hire at very low comparative cost. **In the case of financially disadvantaged students we ask that the client school takes responsibility for the hire costs, with the client principal signing the hire agreement.** Costs can be passed on wholly or in part to parents and can be paid in instalments. We underwrite the upfront cost of hire instruments and generally struggle to recoup these costs, which is why we ask client schools to take responsibility. We have also found from long experience that without a hire agreement in place with a cost attached, instruments aren't valued and are usually not returned.
- 1.3 Students also require a "Standard of Excellence" tutor book. We recommend schools purchase this text as a library asset for similar cases in the future.

### 2. BUSINESS NEED

Clear processes will ensure consistency when considering requests of this nature from schools and community.

### 3. RESPONSIBILITIES

Recommendations of requests from client schools in accordance with this policy are the responsibility of NTMS senior staff. Approval is the responsibility of the Principal.